



Office of the Principal
Government College of Education
Institute of Advanced Studies in Education
CLUSTER UNIVERSITY, SRINAGAR



M.A Road Srinagar
(NAAC RE-ACCREDITED GRADE "A" (CGPA 3.24)
Tele-Fax:- 0194-2479807, gcoe.sgr@gmail.com

EXPRESSION OF INTEREST

Expression of Interest (EOI) is invited from reputed Book suppliers/Vendors Publishers registered members under UTN National Level Publishers Distributors & Suppliers for the supply of Textbooks, Reference Books and Periodicals/Journals for College Library for the financial year 2026-27. The interested bidders having documents complete in all respects have to submit a CDR of Rs.10,000.00 (Rupees Ten Thousand Only) pledged in favour of Principal, Govt. College of Education (IASE), M. A. Road, Srinagar should reach to the office of undersigned by or before 5th of May 2026. The complete set of documents including terms and conditions for bidders shall be available in office of the undersigned and can also be downloaded from the college website www.gcoekmr.edu.in .

(Sd)
Prof. (Dr.) Seema Naz
Principal

No: GCOE/IASE/26/874

Date:27/4/2026

Copy to:

1. Deputy Director/ Joint Director, Information Department for information with the request to publish the EOI in at least three leading newspapers for wider publicity .
2. College Librarian for information.
3. Office File.

EOI DOCUMENT AND TECHNICAL SPECIFICATIONS

1. **Particulars of Work:** Expression of Interest invited for Empanelment of Booksellers/Vendors/Publishers for supply of Books/ Periodicals/ Journals to the college for the session 2026-27.
2. **EOI invited by:** Government College of Education (IASE), Moulana Azad Road, Srinagar.
3. **Earnest Money Deposit:** The intending suppliers/bidders/firms will have to submit Earnest Money Deposit in the shape of Call Deposit Receipt (CDR) or FDR from any Nationalized Bank/UT owned banks for an amount of Rs. 10,000/= (Rs. Ten Thousand only) pledged to the Principal, Government College of Education (IASE), Moulana Azad Road, Srinagar with the EOI offer. The EMD of successful supplier(s) will be kept as security money, for due performance of the agreed contract performance during the contract period and no interest shall be payable by the institute on the EMD deposited by the supplier. However the firms registered in MSME (Medium and small scale enterprise) will have to submit precautionary deposit of 5000/= (Rs. Five Thousand Only) pledged to the Principal, Government College of Education (IASE), Moulana Azad Road, Srinagar
4. Documents to be Submitted: **Copies of below mentioned documents shall be submitted:**

S.No.	Documents
1.	Copy of Registration certificate with J&K State Govt./Central Govt./Govt. University
2.	EMD for prescribed amount.
3.	Copy of PAN Card/TAN No./AADHAR CARD
4.	Certificate of member of the “Federation of Publishers & Book Sellers Association of India”.
5.	Turn over certificate duly authenticated by the chartered accountant with his original rubber stamp and ink signed signatures.
6.	Copy of ITR for last 3 years with balance sheet duly authenticated by the Chartered Accountant with his original rubber stamp and ink signed signatures.
7.	Satisfactory work certificate from the institutions served/ Experience Certificate.
8.	Annual Turn Over of last 3 years.
9.	An affidavit duly notarized for not being debarred/blacklisted by any Central/State Government Department.

General Terms and Conditions.

1. The period of empanelment will be for the financial year 2026-27.
2. Freshers/ new suppliers can also apply provided they belong to MSME category.
3. All the books shall carry a discount as per the agreed terms. The discount percentage should not be less than 20% for Paperback & less than 30% for Hard back books. Discount percentage shall be indicated both in figures as well in words.
4. The average percentage of discounts offered on paperback and hardbound books by each supplier shall be calculated for comparative evaluation purpose of ranking.
5. Firm(s) should agree to supply all the books in all the subjects and languages taught in the college.
6. The college will empanel only twenty (20) vendor/s to supply the books provided they will supply books on H1 rates. In case any firm fails to supply the books within the stipulated time, the firm shall cease the opportunity to get another supply order. The College may empanel more than one Supplier and shall be free to purchase books through any one or more of them at the quoted/agreed/highest discount.
7. The college reserves the right not to empanel any supplier/ distributor/ publisher/ vendor.
8. No Supplier/ distributor/ publisher shall have the sole right to supply books/ publications. Notwithstanding the discount rates so decided, the College shall have the right to procure books/ publications at a higher rate(s) of discount. The College shall have the right to procure books directly from other suppliers/ distributors/ publishers on the terms and conditions decided by the Library Committee.
9. The College Principal's decision in all the matters of procurement of books shall be final and binding on all concerned.
10. The empanelment will be terminated/dropped/black-listed of registered firm and the EMD shall stand forfeited without any further notice to the tenderer, if
 - a) The vendor fails to deliver the 80% of the supply order (in terms of number of titles) during the year.
 - b) The tenderer indulges himself/herself in any undesirable practice or malpractice. If the vendor provides any wrong or distorted information to the library.
 - c) The tenderer does not convey his written acceptance within the specified time period.
 - d) The progress/ completion of work is un- satisfactory.
11. Vendors are bound to supply the books; Indian within 20 days & Foreign within 30 days from the issuance of the supply order.
12. In the case of unsupplied titles, a certificate of no availability of that titles (s)/ books(s) in the market from the Publisher / distributor / Stockists of the Publisher should be enclosed / produced within one week to the Institute library.
13. Foreign publications, if available at special Indian/Asian price must be supplied at Indian/Asian price. The suppliers shall not supply any book for which an Indian/Asian edition is available.
14. Only Goods Office Committee conversion rates should be followed for foreign books.

15. That only the latest editions of the books should be supplied to the college, unless ordered otherwise.
16. That only paperback books shall be provided instead of hardbound. However, if books from a particular subject are not available in PB format, HB format will be accepted once the supplier submits formal communication regarding unavailability of PB format.
17. The vendor will have to give the following certificate on the bills: -
 - a) In case of foreign edition, a certificate would be required stating that “Indian reprint/edition is not published”.
 - b) When low price editions/paperback edition are not supplied a certificate would be required stating that “No low-price editions/paperback edition for the books [mentioned at S. No. --, —, 1] are available.”
18. All orders shall be FOR college.
19. The books should be consigned to PRINCIPAL, GOVERNMENT COLLEGE OF EDUCATION (LASE) M.A.ROAD, SRINAGAR, PIN: 190001, by Speed Post Parcel/Registered Parcel/Courier/Person
20. Intimation relating to the mode of dispatch should be e-mailed to gcoesmartlibrarv786@gmail.com. Original dispatch documents are forwarded to the College by Registered Post/Person.
21. The costs of packing/ flight charges/ loading/ unloading etc. at the ends are inclusive and shall be borne by the supplier.
22. The prices should be correctly charged in accordance with publishers imprinted/ distributor’s catalogue. The books of which prices are defaced, erased or changed with posting of printed labels will not be entertained.
23. That the bills in triplicate should be raised in the name of Principal Government College of Education (IASE), M.A, Srinagar, mentioning the order number and date, giving author, title, edition, name of publishers, year of publication and price.
24. If a book supplied is a defective one or not as per order, it will be returned at supplier’s cost.
25. The certificate on the body of all invoices should be provided “Certified that prices are according to the contract entered between the Suppliers and College”.
26. The supply order shall be furnished as per the funds position in the college.
27. The price proof for all the books, except for the books with printed price, must be enclosed along with the bill in support of prices charged. Book suppliers have to attach documentary evidence i.e. a copy of original publisher's invoice duly signed by them/ prices mentioned on their websites for the price(s) proof in case of foreign/Indian publications where price of the book(s) is not printed. No other documents such as copy of Books in Print, website price, printed Catalogues price list, price proof issued by the local book suppliers or distributors, stickers will be entertained.
28. Price Fall Clause: The offer of the rates by the publishers/suppliers will be subject to the price fall clause that is if any item is offered by the supplier on lower rates to some other organization, he shall forthwith notify such reduction or sale immediately to the Principal, Government college of Education (IASE) M. A.Road Srinagar and such reduction will automatically applicable to the college.

29. Force majeure: Any failure of omission or commission to carry out the provisions of the contract by the supplier shall not give rise to any claim by either of the party to contract, if such failure of omission or commission arises from an act of God, which shall include all acts of natural calamities such as fire, flood, earthquake, hurricane or any pestilence or from civil strikes, compliance with any statute and /or regulation of the government, lockouts and strikes, riots, embargo or from any political or other reasons beyond the supplier's own control including war (whether declared or not) civil war or state or insurrection, provided that notice or the occurrence of any event by either party to the other shall be given within two weeks from the date of occurrence of such an event which could be attributed to Force majeure conditions.
30. The college reserves the right to select or reject any book without assigning any reason and the costly and very expensive titles shall invariably be obtained on competitive rates.
31. The college reserves the right to cancel an order at any time without assigning any reasons. The suppliers shall not be entitled to claim any compensation against any such termination.
32. The College reserves the right to change or modify or amend or substitute any clause(s) in the "Terms and Conditions", if required, at any time.
33. In case of any dispute, the same shall be resolved initially by the mutual parties within a period of two months. In case of failure to resolve a dispute mutually, it will be subject to jurisdiction of Srinagar court only.

GOVERNMENT COLLEGE OF EDUCATION (IASE),
MOULANA AZAD ROAD SRINAGAR

PROFORMA FOR SUPPLY OF BOOKS

- 1 Name (Block Letters):
- 2 Name of the Firm.
- 3 PAN Number (Attach a copy):
- 4 TAN Number (Attach a copy):
- 5 GSTN Number (Attach a copy):
- 6 Annual turnover of the firm for the last 03 consecutive years with documentary evidence:
- 7 Address:
- 8 Phone Number:
- 9 Alternate Phone Number:
- 10 Residence Phone Number:
- 11 Email (official and personal):
- 12 Details of Collaboration / Distributorship Agency of outstation & Foreign Publishers:
- 13 Current membership No.(DSBPA/FIPBA/National/ State level Associations) (mention membership numbers with documentary proof):
- 14 Important Subject areas:
- 15 Languages you are dealing with:

16.

S.no	Category	Discount percentage Offered by the Supplier/ Bidder	Signature with Date
1	Paper back		
2	Hard Back		

Declarations: (on letterhead of the firm)

- I/We -----(names of partners/proprietors or share-holders) do hereby declare that the entries made in this application form are true to the best of our knowledge.
- That I/we, am/are not blacklisted by any Institution/Organization throughout India and abroad (Copy attached)
- Any change in the above information shall be intimated immediately.
- I/We have carefully read the terms and conditions for registration and supply of books to the College and agree to supply books on the term and conditions prescribed by the College.

Authorized Signatory with Stamp of the Firm